

WYOMISSING AREA SCHOOL DISTRICT 2006-3778

Minutes June 19, 2006

The regular meeting of the Board of School Directors convened at 7:35 p.m. in the Community Board Room of the Jr./Sr. High School with Mr. Snyder, Board President, presiding.

Board Members Present: Mrs. Barnett, Mr. Deem, Mr. Fitzgerald, Mr. Hinsey, Mr. Larkin (via speaker phone), Mrs. McCreedy, Mrs. Sakmann, and Mr. Snyder.

Board Members Absent: Dr. Shuttlesworth

Administrative Staff Present: Dr. Kennedy, Mr. McDonnell, and Mr. Dawson

Attendees: Mr. Brian Boland, Kozloff Stoudt and Dr. Helen H. Larson and husband. List of audience included as part of these official minutes.

PLEDGE OF ALLEGIANCE

Following the pledge, President Snyder announced that an executive session was held on June 12, 2006, to discuss personnel matters and the Board did not take action.

PUBLIC COMMENT

None.

APPROVED MEETING MINUTES

Upon motion by Mrs. McCreedy, and seconded by Mr. Deem, the minutes of the following meetings were approved as presented and included as part of these official minutes.

May 3, 2006	Special Board Meeting
May 9, 2006	Special Board Meeting
May 15, 2006	Special Board Meeting
May 15, 2006	Work Session
May 17, 2006	Special Board Meeting (Fact Finder Report Approved)
May 25, 2006	Regular Business Meeting (Budget Adopted)

Yeas: 8.
Nays: 0. Motion carried.

RATIFIED FINANCIAL REPORTS

Upon motion by Mr. Fitzgerald, and seconded by Mrs. McCreedy, payment of properly approved vendor invoices for the General Fund, and the 2003 G.O. Bond, June 2006 were approved.

Yeas: Barnett, Deem, Fitzgerald, Hinsey, Larkin, McCreedy, Sakmann, and Snyder.
Nays: None. Motion carried

CORRESPONDENCE

None

SUPERINTENDENT'S UPDATES

Dr. Kennedy updated the Board on current school activities.

WYOMISSING AREA SCHOOL DISTRICT 2006-3779

Minutes June 19, 2006

APPROVED
SUPERINTENDENT'S
REPORT

Upon motion by Mr. Hinsey, seconded by Mr. Deem, the Board of School Directors approved the Superintendent's Report dated June 19, 2006.

Yeas: Barnett, Deem, Fitzgerald, Hinsey, Larkin, McCready, Sakmann, and Snyder.

Nays: None. Motion carried.

APPROVED
COLLECTIVE
BARGAINING
AGREEMENT

Upon motion by Mr. Deem, seconded by Mrs. Sakmann, the Board of School Directors approved the Collective Bargaining Agreement between the Wyomissing Area School District Board of School Directors and the Wyomissing Area Education Association effective July 1, 2005, through June 30, 2009.

Yeas: Barnett, Deem, Hinsey, Larkin, Sakmann, and Snyder.

Abstain: McCready

Nays: Fitzgerald. Motion carried.

RESOLUTION 6-19-06
APPROVED

President Snyder read Resolution 6-19-06, and a motion was made by Mrs. Barnett and seconded by Mr. Deem to adopt Resolution 6-19-06 for the purposes of the next negotiation for a future bargaining agreement. A copy of the resolution is included as part of these official minutes.

Yeas: Barnett, Deem, Fitzgerald, Hinsey, Larkin, McCready, Sakmann, and Snyder.

Nays: None. Motion carried.

SCHOOL BOARD
MEMBER REPORTS

Mr. Snyder announced that a meeting of the Berks Career & Technology Center Board was scheduled later in the week, and Dr. Bob Runkle would be retiring in July.

Mr. Hinsey reported on the Joint Boroughs meeting held Tuesday, May 30.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business, a motion was made by Mrs. Barnett and seconded by Mrs. McCready to adjourn to executive session at 7:54 p.m.

Arthur J. McDonnell
Board Secretary

SUPERINTENDENT'S REPORT

I. Personnel

A) EMPLOYEE

1. Approve Superintendent Appointment – **Dr. Helen H. Larson**, Superintendent of Schools, effective July 18, 2006, for a four-year term per the provisions of the contract, at a first-year salary of \$140,000.
2. Approve Acting Superintendent Appointment – **Dr. Janet E. Kennedy**, Acting Superintendent, effective June 30, 2006, through July 17, 2006.
3. Ratify Professional Staff Resignation – **Jane Redner**, Elementary Teacher at Wyomissing Hills Elementary Center, effective June 9, 2006.
4. Approve Professional Staff Appointments –
 - a. **Kami Fecho-Border**, Elementary Teacher at Wyomissing Hills Elementary Center, effective August 17, 2006, at \$40,300 as per the Fact Finder's salary schedule for 2006-07 at a M, Step 1 level, pending receipt of all necessary documents.

Background information: Ms. Fecho-Border has earned a Bachelor's degree in Speech and Communication from Kutztown University, a Master's degree in Reading and Storytelling from the East Tennessee State University, and has completed the requirements for an elementary teaching certificate from Alvernia College. She student taught at West Reading Elementary Center.

- b. **Jill Romanies**, Elementary Teacher at Wyomissing Hills Elementary Center, effective August 17, 2006, at \$40,300 as per the Fact Finder's salary schedule for 2006-07 at an M, Step 1 level, pending receipt of all necessary documents.

Background information: Ms. Romanies is a graduate of West Virginia University where she completed a five-year program, earning both a Bachelor's and Master's degree in education. She has completed the requirements for certification in elementary education and Middle School English.

- c. **Kelly Ferrandino**, Elementary Teacher at West Reading Elementary Center, effective August 17, 2006, at \$49,550 as per the Fact Finder's salary schedule for 2006-07 at a B+15, Step 8 level, pending receipt of all necessary documents.

Background information: Ms. Ferrandino earned a BS in Early Childhood Education from West Chester University and completed the requirements for Elementary Education certification at Alvernia College. She has been teaching Reading/English at Northwest Middle School in the Reading School District.

- d. **Kara Les**, Elementary Librarian at Wyomissing Hills Elementary Center, effective August 17, 2006, at \$41,000 as per the Fact Finder's salary schedule for 2006-07 at an M, Step 2 level, pending receipt of all necessary documents.

Background information: Ms. Les earned a BBA in Accounting from Temple University and a Master of Library Science degree from Kutztown University. She has been a LTS librarian at Farmdale Elementary in Hempfield School District and at Oxford Area High School.

- e. **Laura Schaeffer**, School Nurse, effective August 17, 2006, at \$38,400 as per the Fact Finder's salary schedule for 2006-07 at a B, Step 2 level, pending receipt of all necessary documents.

Background information: Laura Schaeffer graduated from the Pottsville Hospital School of Nursing as a Registered Nurse and from Kutztown University with a B.S. in Nursing. She comes to us from Tamaqua School District where she was a School Nurse.

- f. **Carrie Thomas**, long-term substitute Elementary Music Teacher at Wyomissing Hills Elementary Center (1st semester), effective August 17, 2006, at a rate of pay consistent with a teacher at a B, Step 1 level pro-rated for the first semester, pending completion of all necessary documents.

5. Approve Support Staff Changes –

- a. **Barbara Troxel**, full-time Coordinator of Transportation/Child Accounting, effective July 1, 2006. This is a transfer from her position as Business Office Secretary, Transportation/Child Accounting.
- b. **Michael Matz**, full-time Apple Systems Manager, effective July 1, 2006. This is a transfer from his position as Computer Support Specialist.
- c. **Donald Bergen**, full-time Network Communications Manager, effective July 1, 2006. This is a transfer from his position as Computer Support Specialist.
- d. **Marcia Gruver, Jr./Sr.** High School Guidance Department Secretary, increase in salary to \$13.58 per hour, effective July 1, 2006.

Background Information: This adjustment is being made due to the increase in responsibility caused by the addition of a guidance counselor to the department.

6. Approve Support Staff Appointment –

- a. **Ronald DeFrees**, full-time 12 month second-shift Custodian at the Jr./Sr. High School for 8 hours per day at \$10.20 per hour, effective June 20, 2006.

7. Approve Support Staff Resignations –

- a. **Karen Oxholm**, part-time Library Instructional Aide at Wyomissing Hills Elementary Center, effective June 8, 2006.
- b. **Karol Rockwood**, Food Service Worker at Wyomissing Hills Elementary Center, effective June 8, 2006.

8. Approve Increase in Support Staff Hours –
 - a. Up to 100 summer clerical hours at West Reading Elementary Center for Tatiana Sklepovych at the substitute clerical rate.
 - b. Up to 100 additional summer clerical hours at Wyomissing Hills Elementary Center for Barbara Brehony at her current hourly rate.
9. Ratify Support Staff Payment
 - a. Donald Bergen – payment of \$200 for audio/visual assistance for the Jr./Sr. High School spring concerts held on May 9, 2006 and May 16, 2006.
 - b. Michael Matz – payment of \$300 for audio/visual assistance for the Jr./Sr. High School spring concerts held on May 9, 2006 and May 16, 2006, and the West Reading Elementary Center spring concert, held on May 17, 2006.
10. Approve Instructors and Aides for the 2006 District Summer Programs:

Instructors for Summer Programs 2006

Brianna Fritz	ESY	Not to exceed 59.5 hours
Staci Futrick	ESY	Not to exceed 59.5 hours
Gwen Kieffer-Blatt	ESY	Not to exceed 59.5 hours
Margaret Houser	ESY	Not to exceed 59.5 hours
Andrew Hoffert	ESY	Not to exceed 59.5 hours
Josie Brunner	ESY/Speech	Not to exceed 21 hours
Michelle Kersikoski	Kutztown Reading Program	20 hrs.
Marc Walter	Math Program	16 hrs.
Luci Schaeffer	Math Program	16 hrs.
Toni Wengerd	Math Program	16 hrs.
Mary R. Freymoyer	ESL Fun Field Trips	22.5 hrs.
Michele Hetrich	ESL Fun Field Trips	22.5 hrs.
Marcia Moyer	Book Discussion Group	8.75 hrs.
Toni Wengerd	Explore Science	13 hrs.
Jen Mangold	Gear Up for 7 th Grade	20 hrs.

Background Information: The instructors for the 2006 District summer programs are to be paid at the rate established in the teachers' contract.

Aides for Summer Programs 2006

Sharon Riegel	ESY	Not to exceed 51 hours
Holly Miller	ESY	Not to exceed 51 hours
Kim Bressler	ESY	Not to exceed 51 hours
Karen Conklin	ESY	Not to exceed 51 hours
Lauren Yelinek	ESY	Not to exceed 51 hours

Background Information: The aides for the 2006 District summer programs are to be paid at their approved hourly rate.

11. Approve Support Teachers for New Professional Staff 2006-07 with a \$500 stipend –

<i>Support Teacher</i>	<i>Inductee</i>	<i>Assignment</i>
Kim Lally	David Clewell	Guidance Counselor
Margaret Houser	Allison Hoofnagle	Learning Support
Margaret Shomgard	Danielle Mocerri	Spanish
Crisanne Bansner	Rhonda Ochs	Mathematics (L/T Sub)
Mary Pearsall	Joelle Ostrich	English
Michael Farrara	Andrew Siggins	Technology Education
James Comerford	Christopher Stancheck	English
Todd Zechman	Jennifer Weist	Mathematics
Maureen Nolan	John Yoder, Jr.	Earth Science

12. Approve Unpaid Leave of Absence – **Karl Klutschkowski**, Maintenance Worker/Carpenter, unpaid leave extension, with benefits, from May 22, 2006, through June 1, 2006.

13. Approve Contracted Service for the translation of parent/student information documents into Spanish (funded through Title III) –

WHEC Information Handbook – Mary Rebecca Freymoyer - \$525

WASD School Calendar Information – Mary Rebecca Freymoyer - \$850

14. Approve Work Outside the Contracted School Year (List provided to Board.)

Background Information: These are the tasks that teachers typically accomplish during the summer at an administrator's request.

15. Approve Support Staff Salaries for 2006-07 effective July 1, 2006, up to a 4% increase for all support staff salaries that are below the maximum as indicated in the Equity Compensation Model for 2004/2005 dated September 22, 2004.

16. Approve Revisions to Position Guides –

a. Director of Business Affairs

b. Weight Room Supervisor –

Background Information: Jen Motze, Athletic Director, has reviewed and updated the position guide for the weight room supervisor. This new guide reflects more accurately the duties and responsibilities for those who are hired in this position.

17. Approve Substitute List for professional/support staff.

B) STUDENT

1. Approve Educational Resource Development Trust (ERDT)

Background Information: ERDT was designated by the U.S. Department of State, Bureau of Educational and Cultural Affairs to sponsor a teenager high school exchange program in 1980. Their SHARE program places more than 750 international students a year with American host

families. The guidance department has evaluated the materials and recommends they be included on the list of Wyomissing Area's approved agencies.

II. Curriculum

- A) Approve Secondary Spanish Pilot Textbooks for the 2006-07 school year –
 - 1. Abriendo Paso Lecture, Prentice Hall, Copyright 2005
 - 2. Abriendo Paso Gramatica, Prentice Hall, Copyright 2005

Background Information: Maria Gernert has been looking for an advanced textbook and has the opportunity to pilot these during the upcoming school year. There would be no expense to the district unless the textbooks are selected for use the following school year.

III. Finance

- A) Approve Submission of Consolidated Application for Federal Programs
 - Title I – \$210,132
 - Title IIA – \$41,551
 - Title V – \$1,761

- B) Approve School District Depositories for 2006-07
 - Sovereign Bank National Penn Bank
 - PA INVEST Pennsylvania School District Liquid Asset Fund
 - Fulton Bank Pennsylvania Local Government Investment Trust
 - Wachovia Bank

- C) Approve CARON Contract for 2006-07, \$3,650

Background Information: The CARON Contract for 2006-07 will continue to provide drug and alcohol prevention and intervention services, as well as student evaluations and SAP team consultations, as part of the Wyomissing Area School District student assistance program at a cost of \$3,650 per year for a half-day service each week.

- D) Approve Settlement Agreement – Agreement with parents of one secondary student (ID200863) and reimbursement of tuition for educational placement in the Grier School for the remainder of the 2005-06 school year and the 2006-07 school year as stipulated in the agreement.
- E) Approve Agreement with Berks Career & Technology Center for Child Nutrition Program for 2006-07.

IV. Facilities

V. School Activities & Athletics

- A) Approve Supplemental Athletics List for Fall Sports 2006-07 (List provided to Board.)
- B) Approve YMCA Agreement and Addendum for 2006-07

Background Information: The contract with the YMCA is for the Wyomissing Area School District's use of the pool and timing system effective through May 31, 2007, in the amount of \$8,500 (which includes an addendum covering use of the timing system for \$500).

- C) Approve Athletic Supply Bids for 2006-07 (List provided to Board.)
- D) Approve Supplemental Position Appointments effective 2006-07 –
 - Salvatore Ferrarello, SH Math Team Advisor, 15 points, \$1,178
 - Chris Nugent as Sophomore Class Advisor, 6.5 points, \$510
 - William Dramby, SH Student Council Advisor, 29 points, \$2,277
 - Christopher Stanckek as Chariot Newspaper Advisor, 20 points, \$1,570
 - Corinne Fecho-Yanes as TASAR Team Facilitator, \$700

VI. Technology

- A) Approve authorization for administration to secure bids for the relocation of the District's data center and provide backup power for the servers.

Background Information: The District has been working with Crabtree Rohrbaugh & Associates on a project. This work will facilitate the release of the bid document.

VII. Policy

VIII. Community Relations

IX. Other Items

- A) Ratify Grant Application Submission – A \$12,500 grant application has been submitted to the PA Council on the Arts to partially fund an Artist Residency at West Reading Elementary Center next spring. WAMA will co-sponsor this residency to bring “Latin Fiesta” to the school.

**Additions to
SUPERINTENDENT'S REPORT
Board Meeting
JUNE 19, 2006**

I. Personnel

A) EMPLOYEE

1. Approve Professional Staff Appointments –

- a. **Caitlin Gibbs**, Autistic Support Teacher, Wyomissing Hills Elementary Center, effective August 17, 2006, at \$38,500 as per the Fact Finder's salary schedule for 2006-07 at a B, Step 3 level, pending the receipt of all necessary documents.

Background information: Ms. Gibbs is a graduate of Lebanon Valley College with dual certification in Elementary Education and Special Education. She has taught for the Berks County Intermediate Unit in the Early Intervention program for two years. She is pursuing a Master's Degree in Educational Technology from Wilkes University.

2. Approve Addition to Work Outside the Contracted Year – **Patricia Sabold**, June 27 – Instructional Tools and Games Through Power Point 6 hours

3. Approve Support Staff Changes –
(These transfers in positions include a salary increase effective July 1, 2006, as listed.)

a. **Michael Matz** – salary increase of \$6,870

b. **Donald Bergen** – salary increase of \$6,870

4. Approve Increase in Support Staff Hours – **Mary Muir**, Computer Lab Aide for West Reading Elementary Center, 6.25 hours for Compass Learning training on June 16, 2006, at her current hourly rate.